**The City of Williamson**

*P.O. Box 9*

*Williamson, Georgia 30292*

**Steve Fry, Mayor Tom Brown, City Council Post 3**

**Stephen Levin, City Council Post 1 Carol Berry, City Council Post 4**

**Bob Harrison, City Council Post 2 Steve Davis, City Council Post 5**

 **MINUTES**

 **REGULAR MONTHLY MEETING**

 **7 August 2025 7:00 PM**

\*\*All council in attendance; Mayor not in attendance\*\*

1. **CALL TO ORDER, INVOCATION, PLEDGE, WELCOME……**Mayor Pro tem Carol Berry: 7p
2. **APPROVAL OF THE AGENDA** (O.C.G A. § 50-14-1 (e) (1)): Motion to permit citizen to speak on paving 2nd Dist. by SL died for lack of a second. Motion to move public comment directly after approval of the minutes BH/SD 4-0. Discussion on process for amending agenda and executive session documentation. Motion to approve agenda as amended to move public comment and add executive session for personnel TB/SL 4-0.
3. **APPROVAL OF THE MINUTES** (O.C.G.A. § 50-14-1(e) (2))
4. Minutes from Meeting held 10 July 2025: TB and BH expressed discontent with what is included/excluded in the minutes. Debate over how minutes are written and procedure for approval. Discussed Robert’s Rules of Order, Sunshine Laws, and access to audio recordings of meetings. Timelime to produce Post Agenda was noted, with TB and BH requesting a copy be sent out to the council. Motion to approve minutes as written SL/BH 4-0.
5. **PUBLIC COMMENT:** Julie Cooper-hotel tax: Expressed disappointment over city’s hotel/motel tax and how it affects their business. Misunderstanding of how the tax would be collected was discussed. Clerk advised the city is not collecting this tax, as a method of doing so has not been implemented. Council to consider possibility of rescinding resolution to collect hotel/motel tax, and attorney will research options for consideration at the next meeting.

Brian Cagle**-**audit: Introduced himself and Yvette Hasbrook with their business development team. Pronounced his appreciation for the opportunity to speak. Presented details about CKH Group, its audit services, and their pricing. Reported working with Pam Helton at GMA. Said he would like the opportunity to work with the city and will await an RFP when the time comes. BH asked how they got the city’s information, and Mr. Cagle responded he submitted a request for the public records.

1. **FINANCIAL REPORT**: No discussion. Motion to approve financial report TB/SL 4-0.
2. **REPORTS FROM DEPARTMENTS, COMMITTEES AND BOARDS**
3. City Clerk Report: Memorial Park picnic tables were discussed at a previous meeting, pricing information was sent out to council for review, but no further discussion or decision was made. Options, number of tables, and condition of existing tables deliberated. TB & BH advised they will put table together. Motion to spend up to $600 for one table kit and composite wood TB/BH 4-0. Advised citizen on Purser Cir. requested study for speed hump installation. Reported complaints from citizen and school bus garage of limbs hanging over road on Purser Cir. Motion to have attorney send a letter to property owner requesting permission to access property for purpose of trimming limbs from roadway so bus can pass BH/SD 4-0. Advised of AT&T price increase due to rising cost of maintaining copper lines for library internet. Got first month’s increase credited. TB reported fiber internet will be available to every home soon.
4. Council Member Reports: **TB:** Gave update on fiber installation, noting water lines were marked by HWR. Discussed purchasing policy and protocol for sealed bids. Reiterated request for the council to be kept up to date regarding city business. Stated council can step in to assist on matters, but they never get asked.

**SD**: Reported 8 trees have been cut down at the park and expressed frustration at the lack of progress on what was considered a critical situation. CB noted weather impacted ability to work. Stated speed humps haven’t been installed which led to discussion over marking and installation. Motion to contact public works for replacement of existing speed humps SD/BH 4-0. Asked for update on park bathroom door handle replacement to which CB reported pricing was sent but no decision has been made due to cost. Council debated closing bathrooms except for pavilion rentals and/or placing port-a-potties. Asked for paving RFP status; clerk spoke with attorney who advised an engineering firm would need to assess and the RFP would be part of their contract.

**BH**: None.

**SL**: Stated he thought the scope for tree service included grinding stumps which led to further discussion regarding removal of trees at the walking trail. Bids were reviewed.

1. City Attorney Report: Provided counsel on following bid process/policy.
2. Mayor’s Report: None, not in attendance.
3. County Matters: City attorney reported speaking with county manager regarding the county’s proposed millage rate. The intent is to set it high and work backwards, and county plans to lower. Final meeting is set for August 26.
4. Library Report: Open 23 days with 117 patrons, $101.05 income, and seven new library cards issued. Press release for Mystery Dinner Theatre has been sent out to local newspapers. Coordinated with Friends of the Library to allow tickets to be purchased online. TB asked where it would be held, and CB answered at the Methodist Church. BH asked library staff to separate out patron counts by category; i.e. event participants vs regular patrons.
5. **UNFINISHED BUSINESS**
	1. City Main Waterline Project and Improvements Update and Citizen Impacts Planning: Progress delayed due to weather but expect to be done by end of August. Water off on 8/11 8:30a-1p while crew is moving service lines and checking valves. Methods of notifying citizens were discussed.
	2. Second District Road Drainage and Curbing Issues: TB stated he has not seen any issues with water intrusion, but drainage grates need to be cleaned. Clerk will contact the county manager to place a work order to clean the drains. TB said he hadn’t heard anything about paving 2nd Dist., yet people were here to speak on it and noted Commissioner Jenkins advised project was removed from the county list.
	3. AED Purchase Still in Work with Local Churches for Volume Discount: Initial cost, maintenance costs, and accessibility were talked about. TB inquired about liability to which the attorney advised he didn’t think so, but if it were locked up/inaccessible it would be a different ball game. BH stated where he worked training and a safety committee were required, and the city does not have that.
	4. Auditor Quotes and Discussion: Pricing and bid process discussed. Access to public records clarified.
6. **NEW BUSINESS**
7. City Contracts Review in Preparation for FY 2026 Budgeting: List of contracts/vendors provided and it was noted not all contracts were current. Contract renewal terms and scope of work deliberated. TB stated proof of insurance, licenses, and contracts need to be on file. Motion to hold a workshop for discussion of contracts on Sept. 3 at 7p SL/TB 4-0.
8. Memorial Tree Planting Project for Park: BH suggested planting something that blooms during the Wisteria Festival. CB said people can purchase trees in memorial and a plaque be placed.
9. Old Fayetteville Road Paving Project: Discussed under SD’s council report.
10. **EXECUTIVE SESSION: (**O.C.G.A. § 50-14-1) Personnel: Motion to enter executive session 9:27p SL/BH 4-0. Motion to exit executive session & re-enter open session 9:45p SL/TB 4-0. Actions resulting from executive session: Motion to create a resolution that the Mayor communicate city activities/business to the council once a week via email TB/SL 4-0. Motion to have clerk send out a summary of meetings to the council within 3 days TB/SL 4-0.
11. **ADJOURNMENT:** Motion to adjourn 9:50p SL/TB 4-0.